



MINISTRY OF EDUCATION  
TE TÄHUHU O TE MÄTAURANGA



**Canterbury  
Region**

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21 June 2018

Chairperson  
Ms M Davis  
Board of Trustees  
Avonside Girls High School

Tēnā koe

Thank you for submitting your proposed enrolment scheme for approval.

The Ministry is unable to approve your proposal as it carries a high risk of overcrowding.

We acknowledge that to this point there has been a long and extensive period of dialogue between the Ministry and both Boards. This represents considerable effort and has been conducted in good faith by all parties, for which we sincerely thank you.

The amendment that we are requiring the board to make is in the attached document which includes the geographical area and street names.

In accordance with Section 111(2) of the Education Act 1989, under power delegated to me by the Secretary for Education, I require you to amend your proposed scheme to give effect to the home zone boundary which I have described above. Under Section 11 this change must be made as soon as practicable.

When the Board has adopted the scheme as I have amended it, the Board must publish a notice in a daily or community newspaper circulating in the area served by the school, stating that it has adopted an enrolment scheme. The notice must include a general description of the school's home zone and information about where copies of the enrolment scheme may be viewed and obtained. The format for that notice can be found in Appendix 2 of the Secretary's Guidelines for the development and operation of enrolment schemes.

Your scheme will come into effect on 1 January 2019. You can apply the pre-enrolment procedures in the scheme at any time after you have published the notice in the newspaper.

Please pay particular attention to the requirements contained in the Secretary's Instructions relating to the operation of enrolment schemes should you need to prepare for a ballot to select out of zone students. Do contact Christine Callaghan at this office if you need any help.

Before 1 May each year the Board is required to review the operation of its enrolment scheme and to consider whether there is a continuing need for the scheme. I have delegated authority, however, to exempt a board from this requirement for a period not exceeding three years. In the first instance, you will need to review the operation of your scheme by 1 May 2019.

Yours sincerely



Garry Williams  
**Manager of Education**