

# **Avonside Girls' High School (324)**

## **Enrolment Scheme and Procedures**

**Effective 1 March 2021**

The guidelines for development and operation of enrolment schemes are issued under section 11G (3) of the Education Act 1989 for the purpose of describing the basis on which the Secretary's powers in relation to enrolment schemes will be exercised.

### **Home Zone**

**All students who live within the home zone described below, and who have not been indefinitely suspended from another school, shall be eligible to enrol at the school.**

Addresses on both sides of boundary roads are included unless stated otherwise.

From the intersection of ANZAC Drive (SH 74) and New Brighton Road;

- West on New Brighton Road to Kingsford Street,
- North on Kingsford Street to Broomfield Terrace,
- West then North on the north east side only of Broomfield Terrace to Horseshoe Lake Road,
- North on the east side only of Horseshoe Lake Road to Lake Terrace Road,
- From the Horseshoe Lake Road / Lake Terrace Road intersection, north to QEII Drive,
- East on QEII Drive to Burwood Road,
- North on Burwood Road to Newhaven Street,
- West on Newhaven Street to Greenhaven Drive,
- North on Greenhaven Drive to Mairehau Road (including Snelling Place and all addresses on Greenhaven Drive),
- East on Mairehau Road to Burwood Road,
  - (including Concord Place and addresses down to 204 Mairehau Road)
- North on Burwood Road to Waitakiri Drive,
  - (including Cameo Grove to number 16, Suntory Lane, Araucana Way, Serama Place, Minorca Lane, and Nederland Avenue)
- North West on Waitakiri Drive to Landfill Ave
  - (including all addresses on Waitakiri Drive, Len Hale Place, Alpine View Lane, John Morel Place, and Timbers Lane)
- North East on Landfill Ave and east along the southern boundary of Bottle Lake Forest to the ocean,
- South along the coast, west then north around the southern point of the Brighton Spit,
- North up the Avon River (Ōtākaro) to the ANZAC Drive bridge and the intersection of ANZAC Drive and New Brighton Road

Proof of residence within the home zone will be required. Acceptable proof of residence is limited to a rental agreement, a sale and purchase agreement, rates bill or utilities bill. Living "in zone" means that students are living inside the Avonside Girls' High School zone with legal guardians in a permanent residence. The residence should be owned, leased or rented by the parent or caregiver with primary duty of care. This must be the student's usual place of residency during the school week.

### **Home Zone Enrolment Process**

Each year, applications for enrolment in the following year from in-zone students will be sought by a date which will be published in a daily or community newspaper circulating in the area served by the school. This will enable the board to assess the number of places which can be made available to students who live outside the home zone.

### **Home Zone Applications**

The address given at the time of application for enrolment must be the student's current place of residence. If you currently live at an out-of-zone address before your daughter's first day of attendance, you must

apply as an out-of-zone applicant then, after you have moved in, notify the school of your new address and complete an In-Zone Declaration Form.

The Ministry of Education advises that parents should be warned of the possible consequences of deliberately attempting to gain unfair priority for enrolment by knowingly giving a false address or making an in-zone living arrangement which they intend to be only temporary. For example:

- renting accommodation in-zone on a short term basis;
- arranging temporary board in-zone with a relative or family friend;
- using the in-zone address of a relative or friend with no intention to live there on an on-going basis.

If the board has reasonable grounds for believing that the given in-zone address will not be a genuine, on-going, living arrangement, the board may decline an offer of a place.

If the school learns that a student is no longer living in-zone, and has reasonable grounds to believe that a temporary in-zone residence has been used for the purpose of unfairly gaining priority enrolment, then the board may review the enrolment. Unless the parents can give a satisfactory explanation within 10 days, the board may annul the enrolment. This course of action is provided under section 110A of the Education Act 1989.

If within one year of being accepted as an in-zone applicant, a student's place of residence should be moved out of zone, it is necessary to make a formal application to the board for permission to continue attendance at school. Failure to do this may lead to the enrolment being annulled.

Birth certificates are required from all applicants.

### **Transitional Arrangements – for families whose addresses become “out of zone” due to amendments to the enrolment scheme home zone:**

The following addresses shall be deemed to be “in-zone”, but only for as long as they contain the children listed.

From the intersection of Kilmore and Colombo Street north, the zone includes the west side of Colombo Street to Edgeware Road and east along the north side of Edgeware Road to Cranford Street;

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| <ul style="list-style-type: none"><li>• north along the west side of Cranford Street as far as Oxley Avenue;</li><li>• east along the north side of Oxley Avenue and north along the west side of Forfar Street to Warrington Street;</li><li>• north to the east side of Flockton Street and Thornton Street, crossing Aylesford Street at no. 79, to the north of Spurway, Ailsa and Praem Places across Emmett Street on the west side;</li><li>• from the intersection of Hammersley Ave and Marshland Road, crossing at no. 70 and 73 to Player Place, then north along the west side of Golf Links Road to Joy Street;</li><li>• east to the junction of Horseshoe Lake Road and Broomfield Terrace;</li></ul> | <ul style="list-style-type: none"><li>• north along the east side of Horseshoe Lake Road following the curve around on the south of Lake Terrace Road as far as the Avon River, then across the Avon River to Avonside Drive (at no. 1152);</li><li>• south along the east side of Avonside Drive to the bend in the road where it cuts directly across the road in a straight line past the Rowing Club through Avonside Drive to Kerrs Road,</li><li>• south along the east side of Kerrs Road until it intersects with Woodham Road;</li><li>• west along the south side of Woodham Road then Avonside Drive, across Fitzgerald Avenue, continuing along the south side of Kilmore Street until it intersects with Colombo Street.</li></ul> |
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A map of the transitional zone can be found on the last page of this document.

**NB** This is a very tightly defined concession. It would **not apply** to:

- a* children of parents who move in to any of these addresses subsequent to the adoption of the enrolment scheme boundary amendment; and
- b* children of parents currently living at one of the addresses who move out of the address subsequent to the adoption of the enrolment scheme boundary amendment.

Section 11E of the Education Act 1989 states that “a state school’s home zone must be defined by geographic boundaries, and must be described in such a way that any given address is either within or outside the home zone.” The list above is defining a location as “in-zone” unless dictated otherwise by the exceptions outlined in *a* and *b* above.

The onus is on families to provide evidence of continued residence at this address since the adoption of the transitional zone.

## **Special Programmes**

This priority category is not applicable at this school because the school does not run a Special programme approved by the Secretary.

## **Out of Zone Enrolments**

Each year the Board of Trustees will determine the number of places which are likely to be available in the following year for the enrolment of students who live outside the home zone. The Board will publish this information by notice in a daily or community newspaper circulating in the area served by the school. The notice will indicate how applications are to be made and will specify a date by which all applications must be received.

Applications for enrolments will be processed in the following order of priority:

<b><u>First Priority</u></b>	will be given to applicants who are siblings of current students.
<b><u>Second Priority</u></b>	will be given to applicants who are siblings of former students.
<b><u>Third Priority</u></b>	will be given to any applicant who is a child of a former student of the school.
<b><u>Fourth Priority</u></b>	will be given to any applicant who is either a child of an employee of the board of the school or a child of a member of the board of the school.
<b><u>Fifth Priority</u></b>	will be given to all other applicants selected by ballot.

If there are more applicants in the second, third, fourth, or fifth priority groups than there are places available, selection within the priority group will be by ballot conducted in accordance with instructions by the Secretary issued under Section 11G (1) on the Education Act 1989. Parents will be informed of the date of any ballot by notice in a daily or community newspaper circulating in the area served by the school.

**Applicants seeking first, second, third or fourth priority status will be required to give proof of relationship.**

Appropriate maps are available at the school and may be viewed to give guidance in identifying the schools’ geographical zone.

The Board will assist the Principal to monitor roll trends and enrolments to ensure that the application of the scheme is consistent and fair to all.

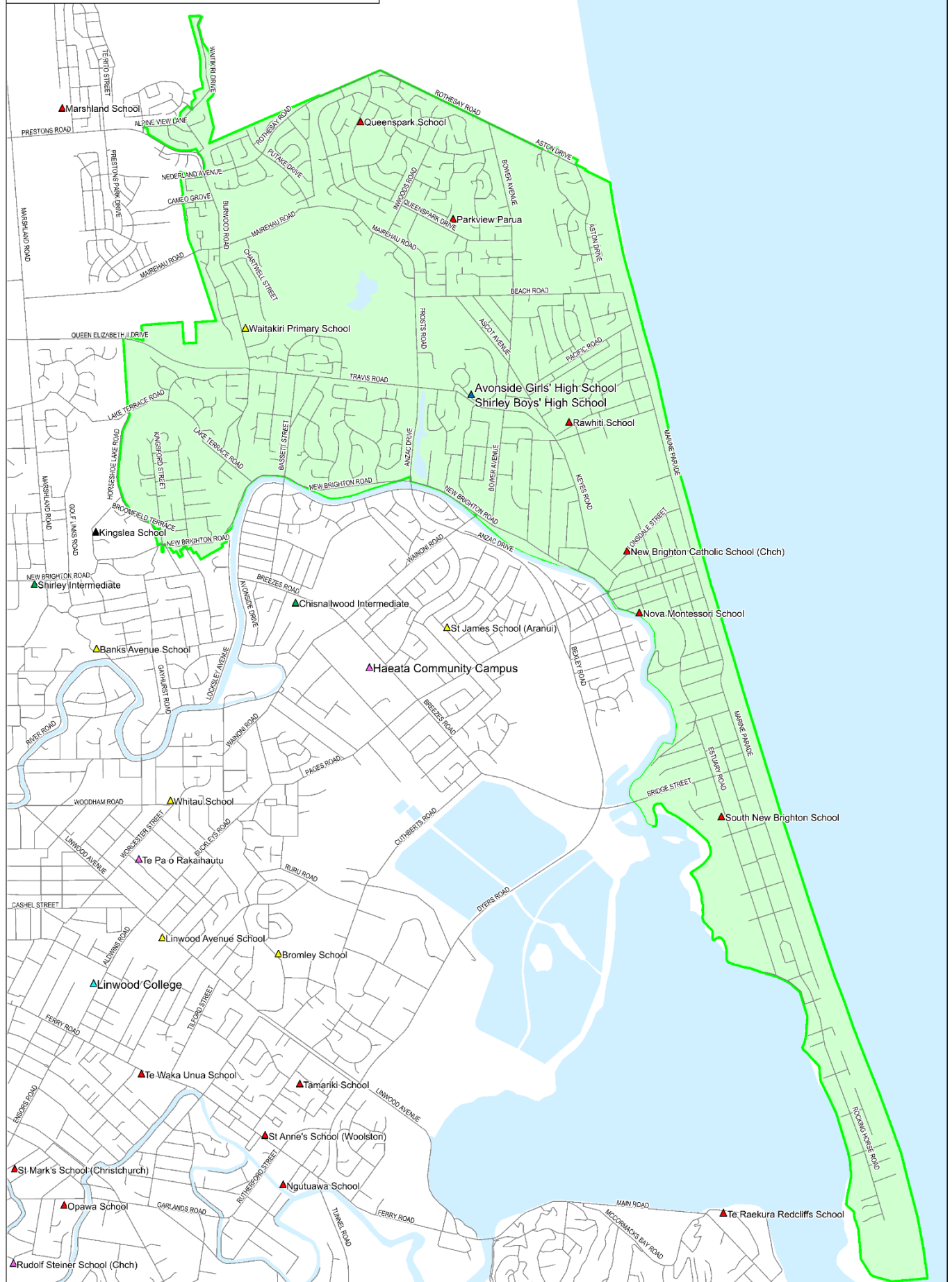
The Board expects that parents / caregivers will act within the spirit intended by this policy.

The Board reserves the right to review, amend, suspend or abandon this policy subject to the Education Amendment Act (No2) 1998 Sections 11J and 11K

The decisions made by the Board and Principal with respect to applications for enrolment and using the criteria outlined above will be final.

**Enrolment Scheme Home Zone Map on next page.**

**Enrolment Scheme Zone listed below, outlined on map in green:**

Avonside Girls' High School  
Enrolment Scheme Home Zone



**Enrolment Scheme Transitional Zone listed below, outlined on map in grey:**

