

CONFIRMED MINUTES

AGHS BOARD OF TRUSTEES MEETING - TERM 2 WEEK 7



At the **AGHS Board of Trustees Meeting - Term 3 Week 3** on **2 Aug 2023** these minutes were **confirmed as presented**.

Name:	Avonside Girls High School
Date:	Wednesday, 7 June 2023
Time:	5:30 pm to 9:00 pm (NZST)
Location:	First Floor Seminar Room Orua Paeroa Campus, 209 Travis Road
Board Members:	Linda Glasgow (Chair), Paula Rigby (Chair), Bronwyn Parker, Catherine Law, Jeremy Faumuinā, Manaaki Waretini-Beaumont, Pina Lissaman, Sam Pelham, Zoe Croot
Attendees:	Jane Bussey
Apologies:	Nicole Manawatu-Brennan

1. Opening Meeting

1.1 Opening Karakia

Linda opened the meeting and Paula did Karakia.

1.2 Attendance and Apologies

Apologies were received from Nicole Manawatu-Brennan and Jeremy Faumuinā.



Apologies accepted.

Resolved that the apologies be accepted.

Decision Date: 7 Jun 2023
Mover: Linda Glasgow
Outcome: Approved

1.3 Interests Register

1.4 Wellbeing

Paula welcomed the student representatives from Councils to the meeting with each giving an introduction to themselves and the Council they are on.

Pacifika Council - over this year there felt more of a sisterhood with everyone connection with each other more and more support also from teachers. They felt they had a place where the girls can

be themselves. There was pressure with not being able to finish homework due to their cultural commitments with family and church which is a big part of their culture.

Pride Council - The nonbinary students feels as though they belong at school and feel less worried and anxious. There is more gender diverse language in the classrooms and activities planned for Pride and a drag show this year. This will be a good way to get students around the school interested in seeing their part of the world. Some students are still using inappropriate language and name calling. The Council felt it would be beneficial to get a joining of both schools on board with the Council.

Wellbeing Council - It was felt there needed to be more focus on showing talent from students within the school which would give them more confidence. Y9 and Y10s have been struggling to make friends and be a part of the school. It was thought that a more casual type of Pou activity instead of a challenge would be more beneficial. There has not been enough advertising of the Hauora Centre, it would be good if Ako teaches could push this more during Ako time.

Komiti Māori - The council was established in 2020 promoting culture within the school with pronunciation and workshops. The Māori students feel less like they belong to the Kura and they don't feel as accepted. Manaaki felt that if the Wellbeing survey came out in a tough time and if it was taken at the start of the year the results would be different to what they were now. Science classes are using Te Reo more but there is still mispronunciation around student names not pronouncing them correcting and names not being called out and left off roll because teachers are scared of saying the name incorrectly. Being Māori at Avonside means you created great bonds with fellow Ākongā Māori. There has been a lot of disruption in Ako and learning this year and with not having a whare and safe space it has had an effect on their wellbeing.

1.5 Imogen Spray - Research update

Imogen gave an update on her research so far. She is sitting in classes talking to students and getting to know them having 1-1 interviews. She is asking how are the relationships with other students going from Year 9 to Year 10. There haven't been enough in-depth conversations to give concrete responses yet. She is asking what is relevant and meaningful to them and what their everything life looks like. What she found striking was how much pressure of the future is on their shoulders and half way through Y10 they are thinking about their future. It is worrying the pressure that this is having on them and hard for a Year 10 student.

2. Strategic Decisions

2.1 Sport Tournament Costings

If students represent NZ at their sport this should be celebrated more. Catherine asked if these students could apply to the Board for funding if they represented NZ. Linda suggested we facilitate this to the community and local businesses, lottery commissions, pub charities etc. This would be a good funding avenue where we can support students where we can.

2.2 Finance and Property

The Financial Statement - 30 April 2023 were taken as read.



Motion to accept the Financial Statements - 30 April 2023.

It was resolved that the Financial Statements - 30 April 2023 were accepted.

Decision Date: 7 Jun 2023
Mover: Linda Glasgow

Seconded: Paula Rigby
Outcome: Approved

2.3 Joint Boards Property meeting

A sub-committee needs to be set up for the Joint Boards Property. It was agreed that Catherine, Paula and a staff member (TBC) will be on this sub-committee.

Catherine advised that work is being done at co-location meetings but we will need an independent person to look at this and then report back to the Ministry.

2.4 Te Tiriti o Waitangi

There was a discussion around Te Reo Maori being compulsory for students either in Yr 9 or at some point in their time at AGHS. Thoughts were there could be a staffing issue around this and what the load capacity would be. It was decided this can be taken to strategic planning and Linda suggested we go out to the Community and ask the question.

2.5 Strategic Planning

Catherine presented handouts from four school who have done their strategic plan recently. Linda asked if we wanted an outside facilitator, which all agreed to. They would meet with the Board first before they meet with the Community. Key stakeholders would be invited to the first session for some feedback after sending questions out to the community.



Facilitator for strategic planning

Catherine to reach out to Canterbury Principals group to see if they have used an outside facilitator.

Due Date: 13 Jul 2023
Owner: Catherine Law

2.6 Amber Infrastructure

Taken as read. Switching over to Amber Infrastructure Group on 9 June 2023.

2.7 Overseas Trip



Motion to approve the Japan 2024 trip

Resolved to accept the 2024 Japanese Language Study trip.

Decision Date: 7 Jun 2023
Mover: Linda Glasgow
Seconded: Bronwyn Parker
Outcome: Approved

3. Monitoring

3.1 Principal's Report

Catherine spoke to her Principals report and went through the Kahui Ako Haurora Survey results at the start of the meeting with the Wellbeing committee.

The performing arts rooming student survey would be good feedback to take to the Ministry.

3.2 Health and Safety Committee



Motion to accept the Health & Safety minutes.

Resolution that the Board accept the Healthy & Safety minutes from the 31 May 2023 meeting.

Process around teachers entering locked student toilets to be communicated out to staff, particular SLT and Kaitiaki.

Decision Date: 7 Jun 2023
Mover: Linda Glasgow
Seconder: Sam Pelham
Outcome: Approved



Toilet process

Process around teachers entering locked student toilets to be communicated out to staff, particular SLT and Kaitiaki.

Due Date: 7 Jul 2023
Owner: Catherine Law

3.3 Ongoing summary of progress to date in relation to annual plan

3.4 School Docs

4. For Information

4.1 Student Trustee Report

Manaaki spoke to her student report which was taken as read.

4.2 Student Trustee's Report

Zoe spoke to her student report which was taken as read.

4.3 Staff Trustee's Report

Pina spoke to her staff report which was taken as read.

5. Administration

5.1 Email Resolutions Since Last Meeting

5.2 Confirm Minutes

AGHS Board of Trustees Meeting - Term 2 Week 2 10 May 2023, the minutes were confirmed as presented.

**Move to accept the minutes from 10 May 2023 meeting as a true and accurate record of proceedings.**

Resolved to accept the minutes from 10 May 2023 meeting as a true and accurate record of proceedings.

Decision Date: 7 Jun 2023
Mover: Linda Glasgow
Seconder: Sam Pelham
Outcome: Approved

5.3 Inwards Correspondence**5.4 Outwards Correspondence****5.5 Action Item List**

Due Date	Action Title	Owner
8 Jun 2022	Create a Board action plan for how to incorporate Te Tiriti into Governance and the school Status: Completed on 19 May 2023	Laura Failing
6 Jul 2022	To add- curriculum, NZ Histories, student success and proactive interaction with the media Status: In Progress	Catherine Law
7 Dec 2022	Board Trustee PLD Status: Completed on 19 May 2023	Linda Glasgow
7 Dec 2022	Take to Board meeting shade proposal for outdoor area Status: On Hold	Catherine Law
11 Dec 2022	QR code up in offices and around the school Status: Completed on 19 May 2023	Andrew Tolman
12 Dec 2022	Shade Status: In Progress	Andrew Tolman
12 Dec 2022	QR Codes for Gonogo Status: Completed on 31 May 2023	Andrew Tolman
16 Dec 2022	Alarm sounds Status: Completed on 31 May 2023	Andrew Tolman
9 Jan 2023	Obtain dates for February strategic day Status: Completed on 31 May 2023	Jane Bussey
16 Feb 2023	Cellphone review Status: Completed on 19 May 2023	Sam Pelham
19 Feb 2023	Letter to Ministry re extra supervision Status: In Progress	Nicole Manawatu-Brennan
24 Feb 2023	Find a couple of Friday dates for the Board. Status: Completed on 19 May 2023	Jane Bussey
24 Feb 2023	Cell Phone Review Status: Completed on 19 May 2023	Sam Pelham
24 Feb 2023	PLD - Board requirements Status: Not Started	Nicole Manawatu-Brennan
7 Apr 2023	PPE frustrations Status: In Progress	Catherine Law
10 Apr 2023	Imogen Spray Status: Completed on 19 May 2023	Jane Bussey
17 Apr 2023	Panic alarm tone Status: Completed on 31 May 2023	Andrew Tolman
17 May 2023	ERO Assurances Status: Completed on 19 May 2023	Jane Bussey

Due Date	Action Title	Owner
26 May 2023	Apply sound to the system. Status: Completed on 26 May 2023	Andrew Tolman
31 May 2023	RAT tests Status: Completed on 19 May 2023	Andrew Tolman
7 Jun 2023	Board dinner Status: Completed on 16 Jun 2023	Jane Bussey
7 Jun 2023	Day in lieu per term for Nardine Schroder Status: Completed on 31 May 2023	Catherine Law
7 Jun 2023	Police vetting Board members Status: Completed on 19 May 2023	Jane Bussey
15 Jun 2023	Catherine to take to Co-location testing time of alarm and speaker in Boardroom turned off Status: Completed on 14 Jun 2023	Catherine Law
16 Jun 2023	Current Whānau hui organisation Status: On Hold	Paula Rigby
24 Jul 2023	Process around teachers entering locked student toilets. Status: Completed on 23 Jul 2023	Zoe Croot

5.6 AOB

Linda suggested a coffee van on site to supply staff coffee as a wellbeing gesture. Catherine to speak to Amanda re staff wellbeing ideas.



Staff wellbeing

Catherine to speak to Amanda re staff wellbeing ideas.

Due Date: 14 Jul 2023

Owner: Catherine Law

6. Close Meeting

6.1 Close the meeting

Next meeting: AGHS Board of Trustees Meeting - Term 3 Week 3 - 2 Aug 2023, 5:30 pm

New Actions raised in this meeting

Item	Action Title	Owner
2.5	Facilitator for strategic planning Due Date: 13 Jul 2023	Catherine Law
3.2	Toilet process Due Date: 7 Jul 2023	Catherine Law
5.6	Staff wellbeing Due Date: 14 Jul 2023	Catherine Law

Signature: _____

Date: _____